



**QUAID-E-AWAM UNIVERSITY**  
**OF ENGINEERING, SCIENCE & TECHNOLOGY, NAWABSHAH**  
**DIRECTORATE OF QUALITY ENHANCEMENT CELL**



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**Tentative Activity Plan of QEC for the year 2024-25**

S. No	Name of Activity	Date
1	QEC staff meeting to review progress year-2023-24 and preparation of activity plan for the year 2024-25.	July- 2024
2	Letter to All concerned Academic Heads regarding the nominations of Program Team (PT) Members	August-2024
3	QEC conducts One-day workshop for Program Team Members regarding the preparation of Self-Assessment Report	August-2024
4	Follow up meeting with PTs/HoDs regarding the SAR Report preparation.	September-2024
5	Letter along with schedule to All Academic Heads for the filling of Online Proforma No.01, 10 and 03 from all the students of B.E/B.S Programs	September-2024
6	Filling of proforma No. 10, 01 & 03 from all the students of the university	September-2024
7	Times Higher Education International Ranking Year -2024-25 data collection and participation.	October 2024
8	One-day workshop "How to fill Student Feedback proforma" at Government Habib College of Technology, Nawabshah	November-2024
9	Quality Awareness Seminar for New intake batch year-2024-25	November-2024
10	One-day workshop "How to fill Student Feedback proforma" at Government College of Technology, Larkana	November-2024
11	Letter to All concerned Academic Heads regarding the nominations of Assessment Team (AT) Members	November-2024
12	Filling of proforma No. 02, 05 & 09 from all the faculty members of the University	November2024
13	Approval for the Constitution of Assessments Teams (AT)	December-2024
14	Letter to All Assessment Team (AT) Members regarding the participation in One-day workshop (How to Audit the Self-Assessment Report)	December-2024
15	One-day workshop on How to Assess Self-Assessment Report	December-2024
16	Letter to Registrar for Self-IPE 2022-23 Implementation status against identified weak areas.	December-2024
17	Sharing of Student feedback Analysis reports with the Academic Heads, Deans and the competent authority	December-2024
18	Letter to Director, Postgraduate Studies for Self-PGPR 2023-24 implementation status against identified weak areas.	December-2024






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19	Letter to Director, Postgraduate Studies for the preparation of HEC Program Review for Effectiveness and Enhancement (PREE)	December-2024
20	Higher Education Commission will conduct Graduate Program Review/ Program Review for Effectiveness and Enhancement (PREE)	December-2024
21	Filling of Proforma N0. 10 & 01 from all the students of the university	December-2024
22	Follow-up visits to departments regarding Self-Assessment Report and AT report status	January-2024
23	Filling of proforma No. 02 (Faculty Course Review) from all the faculty members of the university	February-2025
24	Review of AT Reports and Preparation of Executive Summaries.	March-2025
25	Preparation of Institutional Performance Review (IPR) 2024-25	March-2025
26	IQC Meeting conducting for IPR preparations	March-2025
27	Review of Institutional Performance Evaluation (RIPE) 2024-25 by following committee	March-2025
28	Conduction of RIPE 2024-25	April-2025
29	Preparation of Action plan for RIPE	May-2025
30	Implementation plan of RIPE	May-2025
31	Preparation of Action plan for PREE	May-2025
32	Implementation plan of PREE	May-2025
33	Preparation & submission of Yearly Progress Report (YPR-2024-25)	June-2025

  
Vice Chancellor  
QUEST Nawabshah